

SOURCE 2025 Project Registration Form Questions

SOURCE 2025 PROJECT REGISTRATION OPEN ONLINE: MARCH 10 – APRIL 14, 5PM

Please read each question carefully and review all your responses closely before submitting. You will NOT be able to edit your information once you submit this form.

If you notice any mistakes in your submission, **DO NOT SUBMIT A DUPLICATE REGISTRATION FORM**, please forward your submission confirmation email to source@cwu.edu immediately with the issue(s) you would like corrected. If you are requesting changes to your project title or abstract, please copy your mentor on the request to speed up the approval process. The SOURCE team will not be able to accommodate requests past **5pm on April 17, 2025**.

Presenter Information

1. Acknowledgement of registration guidelines
2. Applicant's first name & last name, CWU e-mail address, and student ID number
3. Additional presenter/collaborator's names (names as entered will be used for the published program and presenter nametags).
4. Do you want your project to be evaluated by judges? (Our judges are all volunteers; we will do our best to assign a judge to each presentation, but cannot guarantee that all will get judged)
5. CWU mentor's name & e-mail address
6. Additional mentor names (if applicable)
 - a. If collaborators are from outside CWU, please note their affiliation within parentheses following their name.
7. Faculty Mentor of the Year nomination (optional)
8. CWU Affiliation
9. College & Department
10. Other Affiliations

Project Information

11. Full presentation/project title & Short title (if full title exceeds 10 words)
12. Project abstract/artist statement/project description of **250 words or less**. If your abstract exceeds 250 words, it will be cut off after 250 words (title/authors do not count towards this word limit).
 - a. **You must use the provided Microsoft Word document template.**
13. 1-10 keywords for your project separated by commas
 - a. Keywords can be single words or short phrases (less than 4 words), however, those entered after the 10th keyword will not be included.
14. Presentation format (poster, oral, performance, other)
15. Grant award and resource information
16. Human Subjects Review Council (HSRC), Institutional Animal Care and Use Committee (IACUC), Standard Operating Procedure (SOP) information (as applicable)
17. Accommodations and Additional requests/needs for your presentation.
 - a. If your project has a co-author that is presenting a second poster that need to be presented together, please note this here and we will do our best to assign the posters neighboring placements.
18. Final registration review before submitting.